



**Minutes of the Meeting held at Earls Barton Library and Community Centre  
on Monday 11<sup>th</sup> July 2022**

Present: Cllrs J Bond (Chair), S Dodds (arrived during agenda item 104/22), V Gould, S Hiscock, C Lloyd-Staples, L Morrison, S Weller.

103/22 Public Speaking Time

A member of the public attended to speak to the members about agenda item 115/22(b)

104/22 Apologies for Absence

Apologies for absence were received from Cllrs N Chapman, S Glover, P Hadman, P Morrall and C Wells.

105/22 Declarations of Pecuniary Interest

No declarations of pecuniary interest were received.

106/22 Minutes of the Meeting of 13<sup>th</sup> June 2022

It was resolved to adopt the minutes as a correct record.

107/22 Review of Policies

Following a vote and a minor amendment to the Equal Opportunity and Racial Harassment Policy, it was resolved to approve the following policies: Equal Opportunity and Racial Harassment Policy, General Statement of Safety Policy, Grant Funding Policy and Grievance Policy.

108/22 Review of Terms of Reference

Following a vote, it was resolved to approve the following Terms of Reference: Finance Committee and Grounds Maintenance Committee.

109/22 Accounts

It was resolved to pay the following accounts:

	<b>Chq no</b>	<b>Payee</b>	<b>Details</b>	<b>£</b>
	065	B/Transfer North Northants Council	Grounds Maintenance (May)	3255.19
	066	B/Transfer Northants CALC	Annual Subs & Internal Audit	2206.02
	067	B/Transfer Anglian Water	Water – Cemetery	13.74
	068	B/Transfer Anglian Water	Water – Pioneer Sports Field	7.43
	069	B/Transfer Anglian Water	Water – Allotment	23.37
	070	B/Transfer Anglian Water	EB Library – water	70.66
	071	B/Transfer Total Energies	EB Library – utilities	52.51
	072	B/Transfer We Print Gift Ltd	Misc – Lanyards	85.43
	073	Sports Fund CS2 Ltd	Sports Dev – Project Manager Fee	1440.00
	074	Sports Fund Pickerings Hire	Sports Dev – Container Hire	79.20
	075	B/Transfer North Northants Council	Grounds Maintenance (Jun)	3255.19
	076	B/Transfer Northants CALC	Councillor Training	52.80
	077	B/Transfer SLCC	Training – Comm Gov Level 6	1575.00
	078	B/Transfer SLCC	Training – Comm Gov Level 6	1575.00
	079	300042 Disaster Emergency Committee	Donation – Ukraine Fund	433.03
	080	B/Transfer James Brady	VAS Maintenance	195.00
	081-085	B/Transfer/300043 Salary Costs	Clerk/Registrar/Y-Club Leader/Y-Club Assist Leader/Tax&NI/Pension	3549.35

086	Sports Fund	CS2 Ltd	Sports Dev – Consultancy Fee	300.00
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#### 110/22 Planning

- (a) Planning Applications Received:
- NW/22/00397/FUL – proposed new part two storey part single storey rear extension replacing existing structures, new front bay windows and entrance door, new roof terrace garden, including internal alterations, and new external insulated render applied to front elevation – 87 Wellingborough Road.
- NW/22/00458/FUL – double storey side and rear extension – amended plans and description – 11n Dowthorpe Hill
- NW/22/00473/FUL – regularising on installation of unauthorised replacement windows – 2 West St.
- NW/22/00474/LBC – listed building consent for regularising of installation of unauthorised replacement windows – 2 West St
- Following discussion, it was resolved that no comments were required on the applications received.

#### 111/22 Police/Community Safety

- (a) Crime Figures and Report – the Clerk advised that 14 crimes were reported in June 2022.
- (b) OPFCC Parish Councillor Meeting – Clerk to attend the meeting on 18<sup>th</sup> July.
- (c) Joint Action Group Meeting – Clerk to attend meeting in August. Following discussion, it was agreed that parking on junctions to be put forward as a proposed Local Identified Priority.

#### 112/22 Sports and Leisure Development

- (a) The Grange Sports Development Update – it was noted that the updated planning application is on track to be submitted during the week commencing 18<sup>th</sup> July. It was noted that Cllr Glover has stepped down from the Earls Barton Sports and Community Trust with immediate effect. It was resolved that Cllr Chapman become a trustee on representing EBPC. Cllr Dodds stood down from the Sports Development Committee and Project Management Team. A replacement will be sought at the next PC meeting.

#### 113/22 Committees

- (a) Grounds Maintenance Committee – it was resolved to delegate power to the Clerk to deal with the grounds maintenance specification and tender process, should a meeting of the Grounds Maintenance Committee not be possible.

#### 114/22 Finance

- (a) ¼ Bank Reconciliation - It was resolved to approve the bank reconciliation to 30 June 2022.
- (b) Grounds Clearance Quotes – it was resolved to accept the quote for grounds clearance at the allotments and Aggate Way, and the quote for skip hire. The Clerk will make arrangements once volunteers have been sought to help with the clearance at the allotments.

#### 115/22 Highways and Maintenance

- (a) Parking in village centre – It was noted that Highways have advised that a parking scheme in the village centre is not possible. A decision on the removal of the tree pit outside Saxon Tavern will be made once the result of a grant application is known. The Environment Sub-Committee will look into replacement tree planting in the other tree pits. Highways will provide further information about the area behind the bench before a decision is made. A proposed additional disabled parking place in the bays outside Ruby and Claret was discussed. Concerns were raised about drivers leaving their car onto a busy road. Highways will be asked if there are any alternative locations for the bay.
- (b) Request for parking restriction – junction of Wellingborough Road/Titley Bawk Avenue – following discussion, it was resolved to support this request.
- (c) Green Space – junction of Broad Street/Churchill Road – following discussion, it was agreed to monitor parking in this area to ascertain whether any action needs to be taken to protect the green space.

#### 116/22 NCALC/SLCC/ACRE Correspondence

- (a) NCALC Asset Mapping Project - It was agreed that Cllr Hiscock and the Clerk attend.

117/22 North Northants Council

- (a) Councillors Report – Apologies were received from Cllrs Brown, Lawman and Hallam. Cllr Scott Brown sent a written report. It was resolved that the Clerk write to NNC about proposals to charge for green waste collection, raising concerns over the proposal and the response to the consultation results.
- (b) Keep Clear markings – alleys ways in New Barton – following a consultation with local residents, ‘Keep Clear’ markings at to be installed on the alley ways. The effectiveness will be monitored before a any further action is taken.

Date of Next Meeting

Monday 12<sup>th</sup> September 2022 – 7.15pm

**It should be noted that these minutes are subject to the approval of Earls Barton Parish Council**

Rosemary Smart – Clerk to the Council

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