



Minutes of the Meeting held at via Zoom on Monday 14 September 2020

Present: Cllrs W Mills (Chair), J Bond, G Broadhead, B Chapman, N Chapman, S Dodds, S Glover, L Morrison, C Wells.

095/20 Public Speaking Time

No members of the public wished to address the parish council.

096/20 Cllr Gemma Broadhead

Cllr Broadhead was welcomed to the Parish Council and the Declaration of Acceptance of Office was signed in front of the members. It was agreed that Cllr Broadhead join the Events, Grounds Maintenance, Social/Housing/Planning, Strategic Planning and Youth Affairs committees

097/20 Apologies for Absence

Apologies were received and approved from Cllrs P Morrall, M Perkins and Becky Rice.

098/20 Declarations of Pecuniary Interest

None were received.

099/20 Minutes of the Meeting of 13 July 2020

It was resolved to adopt the minutes as a correct record.

100/20 Accounts

It was resolved to pay the following accounts:

	Chq no	Payee	Details	£
59	4932	Wellingborough Norse	Grounds Maintenance (Jul)	3054.00
60	4933	Wellingborough Norse	Grounds Maintenance – Bins (Jul)	132.00
61	4934	Reids Playground Maint.	Playground Repairs – zip wire	216.00
62	4935	Thompson Tree (Northants)	Tree Maint & Emergency Treeworks	2800.00
63	4936	E-on	Repairs – lamp on Recreation Field	28.16
64-66	4937-4939	Salary Costs	Clerk/Tax/NI/Pension	2437.01
67	4940	Viking	Stationery	103.69
68	Sports Fund	RPS Consulting Services Ltd	Heritage Assessment – Sports Dev	780.00
69	4941	Mechanical Pipework Serv.	Chlorination Report – Pioneer Sports Field	642.00
70	4942	SLCC	Virtual National Conference – Clerk	30.00
71	4943	Wellingborough Norse	Grounds Maintenance (Aug)	3054.00
72	4944	Wellingborough Norse	Grounds Maintenance – Bins (Aug)	105.60
73	4945	Interdirect Ltd	Website Domain Name	180.00
74*	4946	Royal British Legion	Wreath for Anniversary of VJ Day	30.00
75	4947	TDP Limited	3 x Listening Benches	1978.56
76	4948	PKF Littlejohn	Audit Fees 2019/20	480.00
77-79	4929-4931	Salary Costs	Clerk/Registrar/Tax/NI/Pension	3338.04

*spending authorised under the General Power of Competence

101/20 Planning

- (a) Planning Applications Received:
WP/20/00477/FUL – change of use to wine shop and wine bar on the ground floor, with the addition of a small bistro (name En Famille) located on the first floor. The second floor of the building would be for storage space only. Request to change to A4 business use as the primary product sold would be alcohol due to the volume of take-home bottle sales. The building is Grade II listed – external works proposed – painting the exterior window and door frames (Farrow & Ball Lichen exterior eggshell, with gold lettering on signs), same sized signage boards that are already in place. 300mm fan vent to the front of the building. Internal works proposed – remove recently added stud wall to open up space on the ground floor. Installation of kitchen on the first floor (in an area that has previously been a kitchen) – 39A-40 The Square
WP/20/00495/FUL - proposed new double open hovel garage building on recently approved site for a new bungalow (yet to be built) approved under planning reference WP/20/00110/FUL – 40 Northampton Road.
Following discussion, it was resolved to support application WP/20/00477/FUL. No comments were required on the other application received.
- (b) Premises Licence Application – for pavement licence – Saxon Tavern, 25B The Square.
Following discussion, it was resolved to support the licence application.
- (c) Social/Housing/Planning Committee – it was resolved to adopt the minutes of the meeting held on 11 August 2020 as a correct record.

102/20 Police/Community Safety

- (a) Crime Report – The Clerk advised that PCSO Hurst has moved on from Wellingborough Rural Policing Team and will no longer cover Earls Barton. It was agreed to send a letter of thanks to PCSO Hurst who has been PCSO for Earls Barton for 13 years. It was also agreed that his replacement, PCSO Gareth Cross, be invited to a future meeting. The Clerk advised that, according to the national police website, 39 crimes were reported in Earls Barton in July 2020.

103/20 Finance

- (a) ¼ Bank Reconciliation – it was resolved to approve the ¼ bank reconciliation as presented by the Clerk.
- (b) Outstanding S106 Monies – the Clerk reported on quotes received for upgrading the lighting on the Rec and providing lighting on The Piece footpath. Following discussion, it was agreed that solar lighting be installed on The Piece. The Clerk was also asked to explore further options for solar lighting on the Rec. It was resolved to delegate powers to the Clerk to make a final decision on lighting in the Rec following email consultation with the members.
- (c) Bank Account – the Clerk was asked to explore protected limits on bank accounts and report back to the next meeting.
- (d) Insurance – following discussion on the quote received, it was resolved to renew with BHIB.
- (e) Earls Barton Skate Park Project – the Clerk advised that the design has now been finalised and will be submitted to BCW Planning for approval.
- (f) Business Rate Relief Grant – the Clerk advised that a business rate relief grant has been received for £10,000. It was agreed a letter be sent to Cllr Jon-Paul Carr to thank him for bringing the grant to the Clerk's attention.

104/20 Sports and Leisure Development

- (a) The Grange Sports Development Update – Cllr Glover reported that planning permission has now been granted. The Project Managers appointed to get the project to this stage have now stepped down and provided a report with recommendations of how to move forward. The report and recommendations will be considered at the next PC meeting. It was resolved to suspend Standing Orders to discuss a quote to update the business plan. As it is a continuation of previous works carried out, it was resolved to accept a quote from Nortoft to carry out works to update the Business Plan. Thanks were expressed to the Sports Development Project Management Committee for all their hard work in bringing the project to this point. Thanks were also expressed to Cllr Glover for representing EBPC at the BCW Planning Meeting.
- (b) Pioneer Sports Field Update – the signed lease is still outstanding. The Clerk and Cllr Glover to continue to chase this as it is time critical for payment of the funding.

105/20 Grounds Maintenance Committee

- (a) Grounds Maintenance Specification - it was agreed that the Clerk arrange a meeting with EBUFC and EBCC, as well as members of the Grounds Maintenance Committee, to discuss the grounds maintenance specification.
- (b) Tree Survey – a quote to carry out a tree survey was noted. However, as this would mean that the company could not take part in the tender process for any treeworks required as a result, it was agreed that the Clerk seek further quotes and resolved to delegate powers to the Clerk to order the works for the tree survey following email consultation with members.

106/20 Events

- (a) Remembrance Sunday - following discussion, it was agreed that a meeting be held with RBL and All Saints Church/Churches Together to discuss arrangements for Remembrance Sunday and report back at the next meeting.
- (b) Bonfire Night – following discussion it was resolved to cancel this year’s event due to government restrictions around Covid-19.
- (c) Carols on The Square – it was reported that Earls Barton and District Churches Together has made the decision to cancel this year’s event.

107/20 Personnel Committee

- (a) Personnel Committee – it was resolve to adopt the minutes of the meeting held on 10 September 2020 as a correct record.
- (b) Recommendations from Personnel Committee – following discussion, it was resolved to approve the pay rise to Clerk’s salary recommended by the National Joint Council, backdated to 1 April 2020. It was also resolved to financially support the training costs of the Clerk through Community Governance Level 6.

108/20 Website Accessibility Statement

Following discussion, it was resolved to approve the Website Accessibility Statement. The website provider will be asked to provide details of their external checks on the website for our records.

109/20 Recycling

It was resolved to suspend standing order in order to allow members of the public to address the members. Georgie spoke to the members about her scheme to provide recycling information to all householder in Earls Barton. Bridget also spoke about her ambition to raise awareness for the various community recycling schemes that are available. It was resolved that the Clerk work with Georgie on her project. Both Georgie and Bridget will be invited to join the Environment Strategy Sub-Committee.

110/20 Highways and Maintenance

- (a) Pocket Parks – it was agreed that the Clerk ask NCC for an extended lease beyond the current 10 years proposed and report back at the next meeting.
- (b) Covid Snake - it was noted that the snake will be installed outside the Library and Community Centre once the lease has been finalised.
- (c) Litter Pick 2020 – due to Covid-19 restrictions, it was agreed that the PC could not carry out a litter pick at this time. However, EBPC would promote any litter picks organised by outside organisations.

111/20 NALC/SLCC/ACRE Correspondence

- (a) Northants CALC AGM - following discussion, it was agreed that the Clerk represent EBPC.
- (b) NALC Consultation: White Paper – Planning for the Future – following discussion, it was resolved that the Clerk respond to the consultation expressing the disgust at the changes planned, including the reintroduction of bottom down planning figures, the removal of S106 contributions and changes to the Community Infrastructure Levy. The changes undermine the Localism Act and leave councils vulnerable and with few powers. The Clerk was also asked to contact Chris Heaton-Harris MP for his support.

112/20 Northamptonshire County Council

- (a) Earls Barton Library – the lease has been signed by EBPC and returned to the solicitors.

- (b) Community Health and Wellbeing Services 2020 – it was agreed to delegate authority to the Clerk to respond to the consultation after discussing with Cllr Morrison.

Date of Next Meeting

Monday 12 October 2020 – 7.15pm

It should be noted that these minutes are subject to the approval of Earls Barton Parish Council

Rosemary Smart – Clerk to the Council

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