



**Minutes of the Events Committee Meeting held at The Grange Sports Field, Northampton Road, Earls Barton on Tuesday 15<sup>th</sup> March 2022**

Present: Cllrs G Broadhead, N Chapman, S Dodds and V Gould.

1. **Election of Chair** – Cllr Gould was elected the Chair of the Events Committee.
2. **Public Speaking Time** – no members of the public in attendance.
3. **Apologies for Absence** – Cllr S Glover.
4. **Declarations of Pecuniary Interest** – none received.
5. **Queen’s Platinum Jubilee** – The following update was received and tasks allocated:
  - Stage booked – 50% deposit paid (total cost £1400.00)
  - It was agreed to book a sound technician at a cost of £650.00
  - Publicity for event – Rock Out on The Rec from 12.30pm-11pm incorporating the Big Jubilee Lunch – RS
  - Bunting/Banners – RS to buy jubilee flags for the stage. Yarnbombers to be approached to ask whether they would like to knit red, white and blue bunting.
  - Food –
    - E Lee Butchers to be approached for the day – VG
    - Flavour Trailer to be invited for the evening – SD
    - Ice Cream van booked
    - Think about other different food offerings
    - Contact local coffee shops to ask if they would like to sell picnic boxes for the event - RS.
  - Drink –
    - Local pubs to be approached regarding outside bars
    - Alternative option – look at external bar company
  - Stage –
    - The following acts are confirmed or being approached:
      - EB Music
      - Brass Ensemble
      - Matt Rees Trio
      - Holly Smart and Rana Williams
      - Kordwainers
      - NPAT – NC to approach
      - Andrew Tayler – RS to approach

- Sunnysiders – RS to approach
  - Covers Band as headline act – NC to look into but may have to pay.
  - Power needed from Youth Club – RS to contact Youth Club
- Volunteers
  - Event Co-ordinator – NC
  - Stage Manager – SG to be approached
  - MC – Roy Leighton to be approached – SD
  - Stewards – VG, GB, RS (daytime only), Kirsty Austin. Call for volunteers to be repeated.
- Other matters
  - Event Management Plan to be updated and distributed – RS
  - Youth Club to be asked if they would like to open for refreshments – RS
  - Look into cost of inflatables – RS
  - Set up Whats App group – RS