



### **Grant Funding Policy**

Subject to the conditions stated below, a grant application may be submitted to Earls Barton Parish Council.

Grant application forms are available from the Clerk to the Council.


All applications must be received by 31 October for consideration in the next financial year.

The latest set of accounts for the group applying must be submitted with the application form. In the case of a newly formed organisation, a detailed budget and business plan must be submitted with the application form.

All sections of the application form must be completed.

#### **Conditions of Funding**

1. It is a condition of any grant application that the group or project must directly benefit the residents of Earls Barton.
2. The organisation must be either non-profit making or charitable. Applications will not be considered from private organisations operated as a business to make a profit.
3. Grants will not be made to projects that discriminate on any grounds.
4. Grants will not be considered if they are for:
  - An individual
  - Travel outside the UK
  - Funds to build up a reserve whether distributable or not
  - Loan repayments
  - Contributions to generals appeals
  - Political purposes
5. Applications will not normally be considered from national organisations or local groups with access to funds from national 'umbrella' or 'parent' organisations, unless funding is not available from their national bodies, or the funds available are inadequate for a specified project.

  
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6. Donations to Registered Charities in response to a general fundraising appeal may be considered if there is a benefit to residents of Earls Barton.
7. Groups applying for a grant should have a bank account in their own name.
8. The administration of and account for any grant shall be the responsibility of the recipient. All grants awarded must be properly accounted for and evidence of expenditure should be supplied to the Parish Council as requested. If the Parish Council is not satisfied with the arrangements, they reserve the right to request a refund of monies awarded.
9. Only one application for a grant will be considered from each organisation in any one financial year.
10. Ongoing commitments to award grants in future years will not be made. A fresh application will be required each year.
11. Each application will be assessed on its own merits.
12. The Parish Council may make the award of any grant subject to such additional conditions and requirements as it considers appropriate. The Parish Council reserves the right refuse any grant application which it considers to be inappropriate or against the objectives of the Parish Council.
13. Any grant must only be used for the purpose for which it was awarded unless the written consent of the Parish Council has been obtained for the change in use of the grant monies. Any unspent portion of the grant must be returned to the Parish Council by the end of the financial year in which it was awarded.
14. The group received the grant will acknowledge the contribution from the Parish Council in any publicity material, website or press release, etc.
15. The Parish Council may make the award of any grant as it considers appropriate in the event of any unforeseen urgent event.

Signed.....  
Chairman – Earls Barton Parish Council

Date..... 12.5.19