



EARLS BARTON SPORTS & LEISURE PROJECT MANAGEMENT TEAM

Minutes of the Meeting held electronically on Tuesday 6 April 2021

Present: Cllr Steve Glover (Chair), Cllr J Bond (EBPC), Cllr S Dodds (EBPC), Bob Entwistle, Chris George (EBCC), Johnny Grove (CS2), Matt Kennedy (EBCC), Antony Owen (EBUFC), David Rust, Rosie Smart (Clerk to EBPC).

1. Welcome and Apologies for Absence

Apologies were received from Rob Mair (EBCC) and David Rust who left the meeting at 7.45pm.

2. Approval of the Minutes of the Meetings held 2 March 2021

It was agreed to approve the minutes.

3. Liaison with Developers

No update received. Confirmation of the handover timetable is needed and a snagging list needs to be compiled by EBUFC and EBCC to ensure that the grounds are to standard for planning.

4. Advancement of Project

(a) Project Manager - update – JG confirmed that CS2 has produced a detailed cost plan which calculates the cost of the first phase as £2.3m, which is over budget. A meeting is to be held and a value engineering exercise, to identify savings, to be completed before going out to tender. CS2 are confident that the figures take into account the current price of materials. Consultant tender returns also to be reviewed at the meeting on 9th April. JG also advised that he will invite a colleague to input into the refurbishment of the existing pavilion in order to achieve a flexible design.

(b) Liaison with Project Managers – it was agreed that AO act as lead liaison for the next month with support from SG, CG and RM, before RM takes over as lead with SG, CG and AO acting as support.

5. Funding

(a) Funding Co-ordinator – DR advised that National Lottery require evidence of consultations carried out for the Neighbourhood Plan – RS to provide information. Also, further clarification is needed over information required about the lease. DR to start the application process for £135,000 in the next couple of weeks. In addition, an application is to be made to infill sites for a project up to £100,000. It was decided to focus on the outdoor gym and walking/running track.

- (b) Sports Specific Funding (FA/ECB/etc)** – A meeting with the Football Foundation has been arranged for 9th April to discuss their involvement. A Football Foundation bid for plant/maintenance storage and ball retention fencing is also to be applied for.
- (c) Other Funding** – North Northamptonshire Council ratified the grant by Borough Council of Wellingborough, subject to the same conditions. In addition, £747, 181.47 section 106 funding has also been received by NNC and will be passed to EBPC.
- (d) VAT Implications** – it was agreed that EBPC be asked to provide specialist advise in relation to the VAT on the project.

6. Governing Body

- (a) EBS&CT** – a meeting of the Trust was held on 29th March as well as a joint Trust/Management Team meeting. Membership needs to be transferred from the Sports Clubs to the Trust before the AGM in July. The registration of the lease still needs to be completed and it may be required to appoint a solicitor for this. BE to clarify the best option.

7. Discussion on effects of Coronavirus on finances of EBUFC, EBCC and EBS&CT and proposed action that needs to be taken – outdoor sport starting up and The Grange due to open for outdoor service in April.

8. Any Other Business – None raised.

Date of Next Meeting – Tuesday 4th May 2021