



## **EARLS BARTON SPORTS & LEISURE PROJECT MANAGEMENT TEAM**

### **Minutes of the Meeting held on Tuesday 5<sup>th</sup> April 2022 at The Grange Sports Field**

Present: Cllr Steve Glover (Chair), Bob Entwistle, Cllr Steve Hiscock (EBPC), Chris George (EBCC), Matt Kennedy (EBCC), Rosie Smart (Clerk to EBPC).

#### **1. Welcome and Apologies for Absence**

Apologies were received from Cllr J Bond, Cllr V Gould, Antony Owen, Cllr C Wells.

#### **2. Meeting held 8<sup>th</sup> March 2022**

(a) **Approval of Minutes** - It was agreed to approve the minutes.

(b) **Matters Arising:** noted and updated

#### **3. Project Manager Update (CS2) – JG no in attendance.**

(a) **Completed Actions** – no update – awaiting a response from Scropton & Partners relating to fees.

(b) **Current Activities** – no update

(c) **Outstanding Decisions/Approvals Required** – no update.

(d) **Project Plan Update including timeline** – no update.

#### **4. Building Design Update/Discussion (CS2/S&P)**

Two proposals have been put forward should the pavilion be re-sited. One is a complete redesign, whilst the second uses the existing pavilion plan but reverses it and makes some relatively minor amendments to fit into the space. Feedback is needed from JG to find out if the second option can be achieved within the negotiated fee and what the cost would be for the first option. It was agreed that a special meeting should be called to look at the options and discuss the way forward, along with the implications of moving the pavilion. SG to organise.

#### **5. Planning Status (CS2) – on hold:**

- **Ball Strike Fencing** – the report from Labosport has been received. It confirms that, if the four western tracks are not used for senior cricket, the ball strike fencing can be reduced to 6m but, if the five western tracks are not used, no fence would be required at all. However, it is likely that this would only work if the pavilion is e-sited. MK to report back with EBCC views on the

#### **6. Site Actions/Handover Status with DWH (AO)**

- Awaiting response from DWH about legal agreement.

**7. Budget Update Review (AO)**

S106 funding from DWH has now been received from North Northants Council. SG raised the point that there will be a significant risk to the budget due to the rising cost of construction and materials, and this should be considered.

**8. Funding Update/Discussion (SG)**

- **Football Foundation** – July submission is now likely.

**9. Earls Barton Sports and Community Trust Update (SG)**

A draft structure for the trust was presented by SG. A meeting of the Trust will be held on 25<sup>th</sup> April where the draft structure will be discussed, along with the service level agreements with the sports clubs and other actions outstanding, such as the transfer of the bank account. There will also be a consultant from the Football Foundation in attendance to advise on governance.

**10. Any Other Business (All)**

RS to ask CS2 to deal with DWH over the utility loading for the site.

**Date of Next Meeting – 3<sup>rd</sup> May 2022**