



EARLS BARTON SPORTS & LEISURE PROJECT MANAGEMENT TEAM

Minutes of the Meeting held on Tuesday 7th March 2023 at The Grange Sports Field

Present: Cllr Peter Morrall (Chair), Cllr Jayne Bond (EBPC), Bob Entwistle, Cllr Steve Hiscock (EBPC), Matt Kennedy (EBCC), Antony Owen (EBUFC), James Peel (CS2), Paul Smith (EBS&CT), Cllr Sam Weller (EBPC), Rosie Smart (EBPC)

1. Welcome and Apologies for Absence

Apologies were received from Chris George (EBCC), Jonathan Groves.

2. Meeting held 3rd January 2023

(a) **Approval of Minutes** - It was agreed to approve the minutes.

3. Project Manager Update (CS2)

(a) Completed Actions –

- Tender report issued – three highest contractors have been dismissed. CS2 recommend that the other three contractors are invited for interview to discuss value engineering, in order to the funding shortfall.

(b) Current Activities –

- Meeting to be organised with M&E contractors to discuss value engineering and to comment on whether a sub-station will be required.
- Biodiversity Net Gain report due in January.

(c) BREEAM Status

- BREEAM report submitted to planners – demonstrating a ‘very good’ equivalent.

(d) Outstanding Decisions/Approvals Required

- DWH have offered 170kva. M&E Consultants are looking for 280kva. Awaiting comment from DWH. M&E to review.
- Update Noise Report.

(e) **Project Plan Update including timeline – no update.**

4. Building Design Update/Discussion (CS2)

- No update

5. Planning Status (CS2) –

- The following update has been received regarding the planning application:

- Ecology report submitted on 6th February.
- BREEAM report submitted.
- Archaeology confirmed with phased conditions.
- Noise assessment – MK to update report and quote sought from Stroma.
- Flood Risk Assessment submitted.
- Concerns were raised over the time planner are taking reviewing and responding where further information is needed. PM to approach Cllr Lora Lawman to ask why the process is taking so long and the financial implications of the delays, both to EBPC and to NNC.
- RC to be asked whether a planning timeline could be produced.

6. Site Actions/Handover Status with DWH (AO) –

- Agreement needs to be reached over the sub-station before DWH leave site, which is expected to be June 2023.
- DWH will not meet to discuss outstanding works until the end of February, and work will not be carried out until mid/late March.

7. Budget Update Review (AO)

- Based on the tender submissions received, there is likely to be a shortfall of approximately £1m-£1.5m.

8. Funding Update/Discussion (SG)

- **Football Foundation Funding –**
 - FF have advised that the bid has been put back until October.
 - The offer will only be increased above £1m if a very good case is presented.
 - A decision will be made in February 2024 with a 1-year build.
 - Will need to retender for construction in late 2023 as the quotes received will be out of date.
- **ECB –** are focussing funding on green energy. Figures to be put together to apply for a grant for air source heat pumps.
- **Other funding –** SH to lead on funding opportunities with assistance from RS. All potential funding leads to be forwarded to SH.
- **Funding Tracker –** to be created.

9. Earls Barton Sports and Community Trust Update (BE)

- PS confirmed that the agreement with DKD has been signed to start in September 2024. In addition, Get Up and Go classes will start at the facility in May.
- Meeting of trustees to be held 20th February.

10. Any Other Business (All) –

- Quotes for treeworks presented by JB. It was agreed that a recommendation be made to EBPC to accept the lower of the quotes.
- AO explained how the delay in the development are affected EBUFC and advised that they may need to start taking temporary remedial action to allow the teams to continue to play at The Grange.

Date of Next Meeting – Tuesday 7th March 2023