



EARLS BARTON SPORTS & LEISURE PROJECT MANAGEMENT TEAM

Minutes of the Meeting held on Tuesday 4th January 2022 at The Grange Sports Field

Present: Cllr Steve Glover (EBPC)(Chair), Chris George (EBCC), Antony Owen (EBUFC), Rosie Smart (Clerk to EBPC).

1. Welcome and Apologies for Absence

Apologies were received from Cllr J Bond, Cllr G Broadhead, Cllr S Dodds, B Entwistle, Cllr V Gould, Jonathan Groves, Cllr S Hiscock, Matt Kennedy.

2. Meeting held 7th December 2021

(a) Approval of Minutes - It was agreed to approve the minutes.

(b) Matters Arising: noted

3. Project Manager Update (CS2)

(a) Completed Actions –

- **Flood Assessment** – Richard Colson (RC) advised that there should be sufficient information on file to dispose the condition.
- **Fire Strategy** – consultants appointed.
- **Lighting** – scheme provided to RC for review to dispose of outstanding condition.

(b) Current Activities – additional consultants are needed for the following:

- **Archaeology** – meeting to be held with planners on 6th January to discuss phasing.
- **Security Assessment** – fog system agreed for bar area and mower store. Mower store also to have roller shutter. A meeting is to be held with architects and landscape designers to discuss security consultant's proposals.
- **BREEAM Status** – currently sits at 57.1% targeted against 55% required. Position to be reviewed post completion of the Buildings Regulations Part L report and consider whether any additional credits should be targeted.

(c) Outstanding Decisions/Approvals Required – none outstanding.

(d) Project Plan Update including timeline – FHP due to complete the M&E design by mid-January. Possible design revisions to satisfy the Football Foundations requirement for an internal corridor were discussed. The proposals will not affect the footprint of the pavilion and should only result in minor changes. AO to discuss with FF what they will find acceptable.

4. Building Design Update/Discussion (CS2/S&P)

Outstanding items relating to design were discussed and the following was agreed:

- Security – CCTV not required on every individual door, just in specific positions to cover each entrance to the building.
- Bar/Store Entrance – as well as a digi-lock, a solid door will be fitted incorporating two mortar locks (high and low)

5. Site Layout Update/Discussion (CS2/S&P)

Finalised – remove from agenda.

6. Planning Status (CS2)

- A meeting is being held on 6th January with the Planning Officer to discuss the archaeology, ball-strike fencing and noise assessment.
- It was noted that some of the proposals regarding to noise are not in-line with what is already occurring on site and this needs to be discussed with the planning officer so that unreasonable conditions are not introduced.
- All drawings and plans have been forwarded to RC for submission to planning for the revisions. RS to ask for an update.

7. Site Actions/Handover Status with DWH (AO)

- Final cut still to be carried out.
- EBPC have asked for a formal agreement to be drawn up to cover the outstanding items - alterations to banking at access, alterations to far banking and irrigation system. Spoil from the irrigation system can be used on the banking. Cost needs to be agreed.
- DWH have been advised that a 45000l irrigation system would be required.

8. Budget Update Review (AO)

No update.

9. Funding Update/Discussion (SG)

- Community engagement relating to the application of a Public Works Loan Board loan indicated that the majority of the community would support a small rise in council tax to cover the repayment of the loan.
- RS to email North Northants Council to enquire about the release of the funds committed by the former Borough Council of Wellingborough.

10. Earls Barton Sports and Community Trust Update (SG)

No update.

11. Any Other Business (All)

CG advised that he would be leaving Scropton and Partners in January. It was agreed that CG remain on the Project Management Team as a representative of EBCC.

Date of Next Meeting – 8th January 2022