



## **EARLS BARTON SPORTS & LEISURE PROJECT MANAGEMENT TEAM**

### **Minutes of the Meeting held on Tuesday 7<sup>th</sup> June 2022 at The Grange Sports Field**

Present: Cllr Steve Glover (Chair), Cllr Jayne Bond (EBPC), Bob Entwistle, Chris George (EBCC), Matt Kennedy (EBCC), Antony Owen (EBUFC), Cllr Sam Weller (EBPC), Rosie Smart (Clerk to EBPC).

#### **1. Welcome and Apologies for Absence**

Apologies were received from Cllr S Dodds, Cllr S Hiscock, Jonny Groves (CS2) and Cllr C Wells.

#### **2. Meeting held 3<sup>rd</sup> May 2022**

**(a) Approval of Minutes** - It was agreed to approve the minutes.

**(b) Matters Arising:** not presented

#### **3. Project Manager Update (CS2) – no report received. A Teams meeting has been pencilled in for Friday 10<sup>th</sup> June. If a representative of CS2 is unable to attend a meeting, they will be asked to provide a report.**

**(a) Completed Actions** – no update

**(b) Current Activities** – no update

**(c) Outstanding Decisions/Approvals Required** – £4500 fees for Chris Wayland Architect to be approved by EBPC.

**(d) Project Plan Update including timeline** – Concern was raised over the time it is taking to make the arrangements to move forward with the project plan. It was felt that better co-ordination is needed in order to push things through in a timely manner.

#### **4. Building Design Update/Discussion (CS2/S&P)**

No update/report received.

#### **5. Planning Status (CS2)**

It is hoped that there will be a chance to reduce the BREEAM requirements to good in the new planning application, and an attempt will also be made to remove some pre-commencement conditions. It was noted that the landscaping is mostly completed, with a few alterations required.

#### **6. Site Actions/Handover Status with DWH (AO)**

- Banking works almost complete.
- DWH have agreed to carry out the work required on the cricket outfield.

- The Fineturf design for the irrigation system is not totally suitable. This needs to be looked at and a response sent to DWH.
- Matters outstanding include:
  - 9m extension to the outfield
  - Seeding of the bank
  - Mesh now sticking out of the ground causing a hazard
  - Reinforcement of the eastern bank
  - Water holding in corner of football pitch and dips on surface.
  - £5k towards water bills when the irrigation system is installed.
  - Grading of ground where old white wall was.
  - Partially responsible for planning costs relating to ball strike fencing.

#### **7. Budget Update Review (AO)**

No update.

#### **8. Funding Update/Discussion (SG)**

- **Football Foundation** – Expecting confirmation for grant funding in mid-October, but need planning permission and quotes before they will commit.
- **NNC Grant** – a meeting is to be set up with NNC to ask if their grant can be increased due to increased costs. Waiting for quotes before taking action.
- **Other funding** – group to continue to look for other funding opportunities.

#### **9. Earls Barton Sports and Community Trust Update (SG)**

No meeting has been held. The reconvened AGM needs to be arranged, but membership details and finances are required before that can go ahead. JB confirmed that a meeting to transfer the bank accounts is arranged with Lloyd. Stewardship agreements are being drawn up between the trust and the sports clubs.

#### **10. Any Other Business (All)**

None raised.

**Date of Next Meeting – 5<sup>th</sup> July 2022**