



EARLS BARTON SPORTS & LEISURE PROJECT MANAGEMENT TEAM

Minutes of the Meeting held on Tuesday 8th March 2022 at The Grange Sports Field

Present: Cllr Steve Glover (Chair), Cllr Jayne Bond (EBPC), Bob Entwistle, Cllr Steve Hiscock (EBPC), Chris George (EBCC), Jonathan Groves (CS2), Matt Kennedy (EBCC), Antony Owen (EBUFC), Rosie Smart (Clerk to EBPC).

1. Welcome and Apologies for Absence

Apologies were received from Cllr G Broadhead, Cllr S Dodds, Cllr V Gould, Cllr C Wells.

2. Meeting held 8th February 2022

(a) Approval of Minutes - It was noted that the new co-ordination of the plans was approved at the February meeting. Subject to this amendment, it was agreed to approve the minutes.

(b) Matters Arising: noted

3. Project Manager Update (CS2)

(a) Completed Actions – no update

(b) Current Activities – Consultancy fees for the changes and updating of the building package have been sought.

- **Scropton and Partners** – it was felt that the quote has been over estimated. As a result, JG has approached S&P to investigate where savings can be made. If a lump sum is paid, they have suggested that they will accept a 20% reduction, bringing the quote down to around £13,000.00. Following discussion, it was agreed that JG offer S&P £11,000 to complete the work to the end of stage 4, subject to sight of work carried out so far. If not agreed, the 20% discount will be accepted. The data room will need to be updated so that all work carried out so far can be reviewed and approved, and no further work should be carried out until all decisions on planning (pitches/fencing/pavilion) have been finalised.

- **FHP and DSA** – again, it is felt that the quotes are too high and need to be reviewed. JG to go back to FHP and DSS once updated plan/drawing received.

(c) Outstanding Decisions/Approvals Required – covered above.

(d) Project Plan Update including timeline – JG advised that the co-ordination of drawing packages was on hold in order to prevent any further fees being incurred.

4. Building Design Update/Discussion (CS2/S&P)

No report.

5. **Planning Status (CS2)** – the following needs to be resolved before the new planning application is submitted:
- **Ball Strike Fencing** – a meeting was held with the neighbours to discuss their objection to the ball-strike fencing. As a result, discussions have been held with the cricket club and options are being looked into to enable the fencing to be reduced to 6m. This includes moving the adult wickets to the east, with the most western tracks only being used for junior cricket. This will have an impact on the pavilion, however, and consideration needs to be given to either protecting the pavilion with high netting to prevent balls being hit over the building, or moving the pavilion, which would have a significant cost implication as it would require a full redesign. It was decided that the following action be taken:
 - MK to ask Labosport be asked for an updated report;
 - MK/CG to look into options for suitable fencing for western boundary looked into;
 - Once a proposal has been put forward, consult with neighbours before running past the planners;
 - CG to look into an alternative design for the pavilion, if needed.
6. **Site Actions/Handover Status with DWH (AO)**
- Awaiting response from DWH about legal agreement.
 - AO has contacted DWH about drainage issues.
7. **Budget Update Review (AO)**
No significant change.
8. **Funding Update/Discussion (SG)**
- **Football Foundation** – the Business Plan has been updated and information gathered for the application. AO to look at management section of the Plan to make it more robust. BE to proof-read before submission. More commitment for daytime usage would be useful but is difficult to get. May need to be addressed.
 - **North Northants Council** - RS has applied for the s106 funding. NNC have advised that they won't be releasing the funding committed by Borough Council of Wellingborough until match-funding is in place.
 - **Tesco Community Fund** - RS has applied.
9. **Earls Barton Sports and Community Trust Update (SG)**
It was agreed that more involvement is needed to support the trustees and a formal structure with 'job' descriptions is needed. SG to look into a structure and report back.
10. **Any Other Business (All)**
AO raised the question as to whether EBUFC and EBCC should have a licence or stewardship agreement. This needs to be clarified.

Date of Next Meeting – 5th April 2022