



EARLS BARTON SPORTS & LEISURE PROJECT MANAGEMENT TEAM

Minutes of the Meeting held on Tuesday 3rd May 2022 at The Grange Sports Field

Present: Cllr Steve Glover (Chair), Cllr Gemma Broadhead (EBPC), Cllr Steve Hiscock (EBPC), Chris George (EBCC), Jonathan Groves (CS2), Matt Kennedy (EBCC), Antony Owen (EUBFC), Rosie Smart (Clerk to EBPC).

1. Welcome and Apologies for Absence

Apologies were received from Cllr J Bond, Cllr S Dodds, Cllr V Gould, Bob Entwistle, Cllr C Wells.

2. Meeting held 5th April 2022

(a) **Approval of Minutes** - It was agreed to approve the minutes.

(b) **Matters Arising:** noted

3. Project Manager Update (CS2) – covered under Building Design Update.

(a) **Completed Actions** – no update

(b) **Current Activities** – no update

(c) **Outstanding Decisions/Approvals Required** – no update.

(d) **Project Plan Update including timeline** – no update.

4. Building Design Update/Discussion (CS2/S&P)

A Teams meeting was held to discuss the way forward to take into account the changes required to incorporate the corridor required for Football Foundation funding into the pavilion design and the boundary fencing requirements. It was agreed that it was no viable to have the building in the current location due to the boundary issues and the protection that would be required from cricket ball strike. Therefore, three options were presented which took into account these requirements. These are:

- Option 1 – to move the pavilion in its current format with the corridor to the new location.
- Option 2 – as above, but to put a crank in the building to allow it to better fit the new location.
- Option 3 – redesign a purpose-built building for the new location.

By following the traditional build route, the cost of redesign for option 1 would be approx. £36,500. If the build route is changed to Design and Build, and through identifying potential savings and using information and reports that have already been produced for the design brief, this could be expected to be in the region of £39,600 (although, worst case cost would be around £48,214). As D&B route would also save a couple of months in terms of the

development, it was agreed that Option 3 with Design and Build be put forward as a formal recommendation to the full Parish Council at the meeting on Monday 9th May.

5. Planning Status (CS2)

NNC Planning Department has requested that a new application is submitted to “tidy things up”. It was noted that the application is for amendments to the building, boundary conditions and pitches, so other matters, such as floodlighting, should not be affected as a precedent has already been set. JG to check with Richard Colson. It was noted that the tender process will be carried out during the consideration of the planning permission, in order to save time. SG/RS to meet with neighbours to discuss outcome of the fencing issues after the PC meeting. Concerns over access from/to Northampton Road still to be resolved.

6. Site Actions/Handover Status with DWH (AO)

- Work currently being carried out on the banks by DWH.
- Issues with current grounds maintenance provider. RS to write to NNC about the concerns raised. Also to look into separating out the grounds maintenance of the sports fields to approach new contractors.

7. Budget Update Review (AO)

Awaiting new figures.

8. Funding Update/Discussion (SG)

- **Football Foundation** – October decision expected.
- **NNC Grant** – dependent on match funding from Football Foundation.

9. Earls Barton Sports and Community Trust Update (SG)

Northants Football Association have provided advice on how trusts operate and suggestions for the structure. Need to focus on managing the facility and generating funding.

10. Any Other Business (All)

SH raised concerns over the condition and lack of lighting on the public footpath to the east of the site. RS to contact DWH as it is their responsibility.

Date of Next Meeting – 7th June 2022