



## **EARLS BARTON SPORTS & LEISURE PROJECT MANAGEMENT TEAM**

### **Minutes of the Meeting held on Tuesday 6<sup>th</sup> September 2022 at The Grange Sports Field**

Present

Cllr Steve Glover (Chair), Chris George (EBCC), Jonathan Groves, Antony Owen (EBUFC), Cllr Sam Weller (EBPC).

#### **1. Welcome and Apologies for Absence**

Apologies were received from Cllr J Bond, Cllr G Broadhead (standing down), Cllr S Dodds (standing down), B Entwistle, Cllr S Hiscock, M Kennedy (EBCC), Cllr C Wells.

#### **2. Meeting held 2<sup>nd</sup> August**

**(a) Approval of Minutes** - It was agreed to approve the minutes.

**(b) Matters Arising:** no comment.

#### **3. Project Manager Update (CS2)**

##### **(a) Completed Actions –**

- Simpkins and Knight have been appointed to complete the M&E work – final design due next week.
- A fenced off compound has been incorporated for plant adjacent to the car park.

##### **(b) Current Activities –**

- Structural design due next week.
- Tender pack complete, other than design updates – due to be issued week beginning 19<sup>th</sup> September with a six-week turnaround, which will have an impact on the Football Foundation funding.
- A teams meeting to be organised to talk to the Architect about the points raised by AO on the drawings.

##### **(c) BREEAM Status**

- The planners have been asked to relax the BREEAM requirements on this application as the energy requirements for the development already surpass the requirements for very good.

##### **(d) Outstanding Decisions/Approvals Required**

- Archaeology – the consultant is liaising with the planner regarding the phasing.
- Bat Survey – planners being asked why this is required when the last survey was carried out less than two years ago.
- Power – awaiting information from DWH relating to supply.

**(e) Project Plan Update including timeline** – Updated timeline required.

#### **4. Building Design Update/Discussion (CS2)**

- As above

#### **5. Planning Status (CS2)**

- The planning application has been submitted. There are currently no objections on the planning portal.

#### **6. Site Actions/Handover Status with DWH (AO)**

- DWH are due to start work on Monday 12<sup>th</sup> September – awaiting confirmation.
- Water tank – if to be above ground, DWH will be asked to submit a planning application for this.
- waiting on UKPS to confirm the power available. A 69KVA 3 phase supply with gas would provide sufficient power for the clubhouse and 3G Pitch. However Green energy requirements meant a bigger supply is required. DWH believe a 170kva 3 phase supply may be required once they remove their site set up. The existing clubhouse should not require any additional supply as long as the gas supply is maintained. At present a 69kva 3 phase fuse is installed UKPS would need to advise how much of that capacity is still available. FHP have quoted that the site would require in excess of 400KVA. This was considered very high and getting an external electrical engineer to assess the requirements should be considered. CS2 need to provide additional quotes for this section of work for EBPC to approve. It was noted that the Sports Hall would require a dedicated new power supply from Northampton Road, but that cost should be budgeted for in Phase 3. (Post meeting DWH advised that other services need the project team to contact as they have taken as far as they are able. DWH provided correspondence)
- Cricket outfield is scheduled to be moved on the 12<sup>th</sup> September 2022.
- Confirmation required that the irrigation tanks will be sited underground.
- Quality of football pitch. DWH will be taking action on the exposed brick and various humps before September and the start of the football season.
- Maintenance of the trees and bushes along the boundary footpath and houses. DWH are disputing who is responsible for the maintenance. To show that the land is owned by DWH and that they have responsibility, the original correspondence from the solicitors received by the Parish Council during the process of selling the land is required. This will show that DWH took ownership of the whole of the tree line and the Sports Ground boundary is before the tree line.

#### **7. Budget Update Review (AO)**

No update. Awaiting costings.

#### **8. Funding Update/Discussion (SG)**

- **Tesco Community Grant** – confirmed will start the first week in October and run until mid-January. Will receive either £1500.00, £1000.00 or £500.00. Promotion on social media will begin in October.
- **NNC Grant** – no report.

- **Other funding** – no report.

**9. Earls Barton Sports and Community Trust Update (SG)**

- The Trust held a meeting on 24th August. Paul Smith was appointed Chair. Cllr S Dodds resigned as a trustee and a replacement will be appointed by EBPC. RS to contact Football Foundation over the signing of the agreement and EBPC to be asked to seek legal advice over the charge required by FF.

**10. Any Other Business (All) – none raised**