



**Minutes of the Meeting held at Earls Barton Library and Community Centre
on Monday 9th October 2023**

Present: Cllrs P Morrall (Chair), J Bond, T Brennan, N Chapman, S Dodds, V Gould, P Hadman, L Morrison.

132/23 Public Speaking Time

Representatives of Earls Barton Library and Community Centre attended to address members about a request to use the library car park as a builder's compound during proposed expansion works to EB Primary School.

133/23 Apologies for Absence

Apologies for absence were received from Cllrs Broadhead, Lloyd-Stapes, Weller and C Wells.

134/23 Declarations of Pecuniary Interest

No declarations of pecuniary interest were received.

135/23 Minutes of the Meeting of 11th September 2023

It was resolved to adopt the minutes as a correct record.

136/23 Review of Policies

Following a vote, it was resolved to approve the following policies: Data Protection Policy, Data Breach Policy, Privacy Notice, Records Retention Policy and Subject Access Request Procedure. It was also resolved to continue to use the NCALC Data Protection Office Service.

137/23 Review of Terms of Reference

Following discussion and a minor amendment to reduce the number of councillors required on the Environmental Strategy Sub-Committee to four, it was resolved to approve the following Terms of Reference: Strategic Planning Committee, Environmental Strategy Sub-Committee and Youth Affairs Committee.

138/23 Accounts

(a) Expenditure - it was resolved to pay the following accounts:

	Chq no	Payee	Details	£
106	300071	Rutherfords	Soap Box Derby – Trophies	166.00
107	300072	Mr E Reeves	Soap Box Derby – expenses	25.00
108	B/Transfer	Clear Councils	Annual Insurance	2232.99
109	B/Transfer	EasyPyro	Fireworks – firing equipment	1080.00
110	B/Transfer	EB Primary School	Soap Box Derby – expenses	50.00
111	B/Transfer	E Lee & Sons	Soap Box Derby – expenses	150.00
112	B/Transfer	Mrs R Smart	Soap Box Derby – expenses	76.34
113	B/Transfer	Greenerways Environmental	Allotment – asbestos removal	2995.00
114	B/Transfer	The Old Swan	Soap Box Derby – expenses	91.10
115	B/Transfer	Countrywide Fencing	Soap Box Derby – safety barriers	4080.00
116	B/Transfer	ARB (SVLP) Ltd	Soap Box Derby – timing equip.	174.63
117	B/Transfer	RDM Mechanical Eng.	Repairs – war memorial fencing	318.00
118	B/Transfer	Mowerman	Grounds Maintenance (Sept)	1233.00
119	B/Transfer	Anglian Water	Water – Pioneer Sports Field	33.55
120	B/Transfer	Anglian Water	Water – Cemetery	31.77
121	B/Transfer	Anglian Water	Water – allotment	17.51

122	B/Transfer	Anglian Water	EB Library – utilities	63.75
123	B/Transfer	WeedWise	Grounds Maintenance (Sept)	3056.00
124	B/Transfer	SLCC	Training – Practitioners Conference	452.00
125	B/Transfer	Mr R S Habicher	Soap Box Derby – sound equip.	450.00
126	B/Transfer	James Brady	Repairs – war memorial fencing	660.00
127	B/Transfer	James Brady	VAS Maintenance	195.00
128	B/Transfer	Total Energies	EB Library – utilities	1.42
129	B/Transfer	St John Ambulance	Soap Box Derby – first aid	776.16
130	B/Transfer	Bates Wells	Sports Dev – F/F legal fees	720.96
131	B/Transfer	Npower	Street Lighting	236.43
132/135	B/Transfer/300073	Salary Costs	Clerk/Registrar/Y-Club Leader/Tax&NI/Pension	3580.36
136	Sports Fund	Pickerings Hire	Sports Dev – Container Hire	90.72

- (b) Income – it was resolved to approve the receipts received.
- (c) Internal Financial Checks – it was resolved to approve the updated budget, including income and expenditure, as presented by the Clerk.
- (d) ½ Year Bank Reconciliation – it was resolved to approve the bank reconciliation to 30th September 2023.

139/23 Planning

- (a) Planning Applications Received:
NW/23/00616/FUL – demolition of rear conservatory and WC and erection of a part two storey and part single storey rear and single storey side extension – 15 London End.
Following discussion, it was resolved that no comment was required on the application received.
- (b) Planning Appeals Received:
NW/23/00099/FUL – retrospective application for the creation of a hardstanding to the front of the property. Resubmission of NW/22/00786/FUL – 36 West Street
NW/23/00100/LBC – Listed Building Consent for the creation of a hardstanding to the front of the property – 36 West Street
Following discussion, it was resolved to send a letter of support in relating to the appeals received.

140/23 Police/Community Safety

- (a) Crime Figures and Report – crime figures acquired from the police.uk website indicate that 33 crimes were reported in July and 22 crimes reported in August.
- (b) OPFCC Virtual Meeting – the clerk will attend the meeting on 17th October.

141/23 Sports and Leisure Development

- (a) The Grange Sports Development Update – It was noted that planning permission has still not been granted. It was resolved to sign the terms of business for legal advice relating to the Football Foundation grant, to retrospectively approve the assessment of Aggate Way to contribute towards off-site biodiversity net gain and to approve a quote to make changes to the plans.

142/23 Finance

- (a) Website – the clerk reported that Parish Online have been appointed the new website providers.
- (b) Utility Aid – the clerk advised that no further action is to be taken at this time and that further quotes will be sought closer to the renewal dates.
- (c) Review of Cemetery Fees – at the request of the Clerk, it was resolved to defer this to November's meeting.

143/23 All Saints Church Christmas Festival

It was resolved to participate in the festival on 9th and 10th December.

144/23 Highways and Maintenance

- (a) Builder's Compound on Library Car Park – following discussion, it was resolved to refuse permission for a builder's compound to be situated on the library car park during building work at the primary school.
- (b) Request for dog bin – it was resolved to instal a dog bin on Fairhurst Way by the alley to Doddington Road during the financial year 2024/25.
- (c) Grit Bins – it was resolved to fill the EBPC owned grit bins, where required, and replace the broken grit bin on the junction of Dowthorpe Hill/Station Road.

145/23 NCALC/SLCC/ACRE Correspondence

- (a) SLCC National Conference – it was resolved to approve the Clerk's attendance.
- (b) NCALC AGM – the clerk attended the AGM and provided a verbal report to members.

146/23 North Northants Council

- (a) Councillors Report – Apologies were received from Cllr Brown. Cllr Lawman reported the following:
 - The new Chief Executive of NNC will be appointed and announced in late November/early December.
 - There are currently consultations running relating to polling districts, Greenways and Traffice Regulation Orders.
 - The consultation for Electric Vehicle Charging Points was carried out by an outside company, however, concerns over the timing of the consultation and the position of the proposed ECVPs were noted.
- (b) LAP Research on Community Transport – it was noted but feel this would be more beneficial to those areas that don't have a regular bus service.

Date of Next Meeting

Monday 13th November 2023 – 7.15pm

It should be noted that these minutes are subject to the approval of Earls Barton Parish Council

Rosemary Smart – Clerk to the Council

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