



**Minutes of the Allotment Committee meeting held on Monday 27<sup>th</sup> November 2023 at Earls Barton Library and Community Centre, Broad Street, Earls Barton.**

**Present:** Cllr Vicky Gould (Chair), Cllr Steve Dodds, Cllr Chris Lloyd-Staples, Mr D Gildon, Mr B West.

1. **Public Speaking Time** – no members of the public were in attendance.
2. **Apologise for Absence** – none received.
3. **Declarations of Pecuniary Interest** – none were declared.
4. **Inspections and Maintenance** – an inspection was carried out on 28<sup>th</sup> September. A number of plots were identified as requiring attention. Two plots had already received two notice letters about their condition and termination letter were sent. An appeal has been received in response to one of the letters. No response has been received on the other and the Clerk will now acquire quotes to clear the plot. A further inspection will be held in December, date to be confirmed.
5. **Appeal to Termination of Tenancy – Plot 1** - It was agreed that, as the tenant has already started taking action, the tenancy will not be terminated at this time. However, as the three warning process has already been carried out, this will be revoked for the next year of the tenancy before the tenancy reverts to standard conditions.
6. **Update on vacant plots and waiting list** – the clerk advised that there are currently five people on the waiting list and no vacant plots.
7. **Proposals for consideration by EBPC** – it was resolved to put forward the following recommendations to EBPC:
  - Alternative options to be looked at for security after the padlock was repeatedly stolen and smashed off the gate.
  - Delegated powers are given to the Clerk to approve cost to clear vacant plot, subject to discussion with Councillors on Allotment Committee.
8. **Any other issues to be raised for consideration at the next meeting** –
  - arrangements needs to be made for the burning off of vegetation pile and scrap wood on site. Tenants to be reminded that they should compost on their own plot.
  - Minor amendment to the tenancy agreement to be made following approval by committee members.

**Date of Next Meeting** – to be confirmed.