



Minutes of the Grounds Maintenance Committee Meeting held at 7.15pm on Monday 4th December 2023 at Earls Barton Library and Community Centre, Broad St, Earls Barton.

Present: Cllrs G Broadhead (Chair), J Bond, P Hadman, C Lloyd-Staples.

- 1. Election of Chair** – Cllr G Broadhead was unanimously voted as Chair.
- 2. Public Speaking Time** – no members of the public were in attendance.
- 3. Apologies for Absence** – apologies for absence were received from Cllr C Wells.
- 4. Declarations of Pecuniary Interest** – none were received.
- 5. Grounds Maintenance Specification 2024/25** – the specification to carry out grounds maintenance works for the financial year 2024/25 was approved.
- 6. Treework Specification 2024/25** – the specification to carry out treework for the financial year 2024/25 was approved. It was agreed that a recommendation be made to the full parish council to carry out the work highlighted as priority 1 in the inspection as soon as possible.
- 7. Tender Process** – it was resolved to invite tenders for the grounds maintenance contract and treework contract, to be received by 31st December 2023.