



**Minutes of the Meeting held at Earls Barton Library and Community Centre
on Monday 15th May 2024**

Present: Cllrs J Bond, T Brennan, G Broadhead, N Chapman, S Dodds, V Gould, P Hadman, C Lloyd-Staples, P Morrall, L Morrison, C Wood, C Wells.

055/24 Election of Chair

Following a vote, Cllr Gould was elected as Chair and signed the Acceptance of Office. Cllr Morrall was thanked for his long tenure as Chair and for all his hard work.

056/24 Election of Vice Chair

Following a vote, Cllr Chapman was elected as Vice Chair.

057/24 Election of Committees

The members of each committee were reviewed. It was resolved to elect the following committees with the changes agreed as discussed: Allotment Committee, Events Committee, Finance Committee, Grounds Maintenance Committee, Personnel Committee, Sand and Gravel Committee, Social/Housing/Planning Committee, Sports and Community Development Committee, Strategic Planning Committee, Environment Sub-Committee, Youth Affairs Committee

058/24 Review of Policies

It was resolved to approve the following policies: Model Standing Orders, Financial Regulations, and the Code of Conduct for Members.

059/24 Review of Terms of Reference

It was resolved to approve the following Terms of Reference: Sports and Community Development Committee and Sports and Community Development Project Management Team (working party).

060/24 General Power of Competence

It was noted that, as the number of elected members has fallen below two thirds, Earls Barton Parish Council is no longer eligible to use the General Power of Competence.

061/24 Public Speaking Time

No members of the public were in attendance.

062/24 Apologies for Absence

Apologies were received from Cllr D Smith.

063/24 Declarations of Pecuniary Interest

No declarations of pecuniary interest were received.

064/24 Minutes of the Meeting of 8th April 2024

It was resolved to adopt the minutes as a correct record.

065/24 Accounts

(a) Expenditure - It was resolved to pay the following accounts:

	Chq no	Payee	Details	£
032	B/Transfer	Anglian Water	EB Library – utilities	44.05
033	B/Transfer	R Smart	Reimburse – tree planting equipment	125.96

034	B/Transfer	Baileys	Allotment – skip hire	260.00
035	B/Transfer	Baileys	Allotment – skip hire	40.00
036	B/Transfer	WeedWise	Grounds Maintenance (Apr)	3100.00
037	B/Transfer	Brown & Co	Pioneer – ½ year rent	625.00
038	B/Transfer	Greener Ground Care	Grounds Maintenance	270.00
039	B/Transfer	Greener Ground Care	Allotment – clearance	325.00
040	B/Transfer	Greener Ground Care	Rec – cleaning of play equipment	375.00
041	Sports Fund	Pickerings Hire Ltd	Sports Dev – container hire	95.04
042	Sports Fund	CS2 Ltd	Sports Dev – consultancy services	540.00
043	Sports Fund	CC Town Planning	Sports Dev – planning consultant	1047.00
044	300084	EBPC (Skipton Building Society)	Transfer to Sports Fund	25526.68
045	B/Transfer	Qube Containers	Sports Dev – storage containers	3972.00
046	B/Transfer	Npower	Street Lighting	272.81
047	D/Debit	SSE	EB Library – utilities	595.18
048-051	B/Transfer	Salary Costs	Clerk/EBYC Leader/Tax&NI/Pension	3477.94

- (b) Income – it was resolved to approve the receipts received.
- (c) Internal Financial Checks – it was resolved to approve the updated budget, including income and expenditure, as presented by the Clerk.

066/24 Planning

- (a) Planning Applications Received:
- NW/24/00156/FUL – Change of use from use class B8 (Storage and Distribution) to B2 (General Industrial) – 1 Baron Avenue.
- NW/24/00195/FUL – Full Planning Permission: Redevelopment of land to the east of Blackwell Close to create 4 dwellings (1x3 bed and 3x4 bed) including the conversion of a stone barn. Proposals include new and refurbished boundaries, refuse storage, bike storage, parking and site access – land to the east of Blackwell Close.
- NW/24/00199/FUL – Full Planning Permission – Proposed replacement of conservatory roof and frames – 4 Mills Close.
- NW/24/00216/FUL – Proposed garage conversion to habitable accommodation including the removal of the garage door and infilling with a window and brickwork, porch extension and external cladding – 34 St Crispins Road.
- NW/24/00218/LBC – Listing Building Consent for the wall to be taken down by 6 courses of brick and rebuilt utilising as much of the existing masonry as possible. Weepholes are to be installed withing the lowest course of brickwork removed – Boundary Wall Manor House, 76 High Street.
- NW/24/00236/FUL – Two storey extension to front elevation with alterations to existing roof and velux roof light in front elevation and relocation of porch door – 27 Mears Ashby Road.
- Following discussion, it was resolved to support applications NW/24/00156/FUL and NW/24/00218/LBC, and to object to NW/24/00196/FUL based on overdevelopment in that the type of houses proposed are not the right type of development required in the centre of the village. No comments were required on the other applications received.

067/24 Police/Community Safety

- (a) Crime Figures and Report – the crime figures for 1st April 2023 to 31st March 2024 were received and discussed.
- (b) Violent Offences Strategy – Cllr Morrison updated members on the research that she has carried out. It was resolved that Cllrs Morrison and Wood work together on the strategy and report back at a future meeting. The Clerk will also raise the topic with the NNC Local Area Partnerships.

068/24 Finance

- (a) Audit 2023/24 - the Clerk presented the end of year accounts. Each point on Section 1 – Annual Governance Statement 2023/24 of the audit return was read out to the members for consideration and approved. The Internal Auditors report was shared with the Parish Council and it was resolved to approve and action the recommendations made. It was unanimously resolved to approve the end of year accounts and forward to the External Auditor.

- (b) Maintenance of Bins – following a review of the budget to empty the bins and the complications experienced by the new contractor, it was resolved to approve the new quote. The additional funding will be taken from the projects budget and transferred to grounds maintenance.
- (c) Review of Utility Provider – update – The Clerk reported that the electricity supplier for Pioneer Sports Field, Cemetery Chapel and EB Library has been moved to Positive Energy.

069/24 Sports and Leisure Development

- (a) The Grange Sports Development Update – it was noted that planning permission has been granted with conditions and the grant application has been submitted to the Football Foundation. It was resolved to allocate half of the 2024/25 budget to Earls Barton Sport and Community Trust under the condition that the money is ring fenced for the development. It was also resolved that a letter is sent to NNC requesting the refund of the planning fees due to the time the process took

070/24 Committees

- (a) Events Committee – it was resolved to adopt the minutes of the meeting held on 9th May 2024 as a correct record.
- (b) Recommendations of the Events Committee – no recommendations were received.
- (c) Environmental Strategy Sub Committee – it was resolved to adopt the minutes of the meeting held on 9th May 2024 as a correct record.
- (d) Recommendations of the Environmental Strategy Sub-Committee – following discussion, it was resolved to take the following action:
 - Northampton Road verge opposite houses – continue to cut as per specification
 - Mears Ashby Road verge opposite houses – no further cuts
 - Moat and Mound – keep as wildflower area and cut once a year in the autumn. Maintain area to prevent brambles/nettles. Tidy up at edges so as not to impede onto footpath. Plant as required.

071/24 Cemetery

- (a) Request for a Memorial Tree - it was resolved to approve the request. The Clerk will take advise from tree contractors and liaise with all parties.

072/24 Highways and Maintenance

- (a) Dog Bins – a request for dog bins was discussed. It was resolve that no further dog bins would be installed, other than those already approved, as there is no allocation in the budget for supply, installation or maintenance of additional bins. It was agreed that signs should be made for bins encouraging dog owners to only use designated dog bins and to take their dog waste home if the bin is full.

073/24 North Northants Council

- (a) Councillors Report – apologies were received from Cllrs Brown, Lawman and Hallam. No report was received. Concerns raised over brown bins that are no longer needed being left in the alleyways of New Barton will be passed to Cllr Brown.
- (b) Parish and Town Council Community Governance Review – following a discussion, it was resolved that a Community Governance Review is not required for Earls Barton.

Date of Next Meeting

Monday 10th June 2024 – 7.15pm

It should be noted that these minutes are subject to the approval of Earls Barton Parish Council

Rosemary Smart – Clerk to the Council

01604 812850 theclerk.ebpc@gmail.com

www.earlsbarton.gov.uk