



EARLS BARTON SPORTS & LEISURE PROJECT MANAGEMENT TEAM

Minutes of the Meeting held on Tuesday 1st July 2024 at The Grange Sports Field

Present: Cllr Peter Morrall (EBUFC) (Chair), Cllr Tim Brennan, Bob Entwistle, Antony Owen (EBUFC), Rosie Smart (EBPC)

1. Welcome and Apologies for Absence

Apologies were received from Cllr Jayne Bond, Matt Kennedy and Paul Smith.

2. Meeting held 4th June 2024

(a) Approval of Minutes - It was agreed to approve the minutes.

3. Project Manager Update –

(a) Completed Actions – no report.

(b) Current Activities – no report.

(c) Outstanding Decisions/Approvals Required – no report.

4. Planning Status – no update.

5. Site Actions/Handover Status with DWH –

- DWH have now responded and confirmed that there is capacity on the exiting estate for an LV connection.
- The contractors for the drainage are being chased.
- Additional questions have been sent back to DWH for consideration.
- MK asked if we can tap into the mains water supply, but this would require a hydrant to be fitted. There will be a water supply by next summer but this is no a priority at this stage as it will be cost prohibitive.

6. EBPC Update – no update.

7. Budget Update Review – no update

8. Funding Update/Discussion

(a) Football Foundation Funding – A decision on the funding application will be received by the end of July.

(b) North Northants Council – no update.

(c) Other funding

- RS to look at potential funders and update the 'library' of grant funding opportunities.

- PS is working on the application for Garfield Weston and is providing them with the latest figures.

9. Publicity

- Article placed in Barton today by TB.
- A discussion was held as to how much details should be included in press articles. It was felt that the publicity is to raise awareness and engagement, and that the opportunity is available for anyone to contact the Project Management Team for more information.
- It was also felt that more information should be shared online and consideration should be given to creating a display in Earls Barton Library and Community Centre.

10. Earls Barton Sports and Community Trust Update (PS)

- A meeting was held on 24th June.
- A website is being created – earlsbartonsportscommunitytrust.co.uk. Shorter website addresses will also be considered.
- The website will include regularly updated blogs, photos and plans, and links will be provided through the parish council website and social media to help drive traffic to the site.
- It was agreed that there needs to be a transition to opening the pavilion more, and to consider vending machines which can be used by visitors when the bar is not open.

11. Any Other Business (All)

- It was agreed that the Project Management Team is too small and that more active and expert volunteers are needed.
- Consideration needs to be given to any tender process through contracts finder and who will put together the tender pack.
- A development plan for the next 4 months needs to be put together, which should include timescale, next steps, etc. This should be done by all parties (EBS&CT, EBUFC, EBCC and EBPC).

Date of Next Meeting – Tuesday 6th August 2024.