



**Minutes of the Meeting held at Earls Barton Library and Community Centre  
on Monday 14<sup>th</sup> October 2024**

Present: Cllrs V Gould (Chair), J Bond, N Chapman, S Dodds, P Hadman, C Lloyd-Stapes, P Morrall, L Morrison, D Smith, C Wood.

**125/24 Public Speaking Time**

1 member of the public attended to address the council about the local elections in May 2025.

**126/24 Apologies for Absence**

Apologies for absence were received from Cllrs T Brennan, G Broadhead and C Wells.

**127/24 Declarations of Pecuniary Interest**

No declarations of pecuniary interest were received.

**128/24 Minutes of the Meeting of 9<sup>th</sup> September 2024**

It was resolved to adopt the minutes as a correct record.

**129/24 Review of Policies**

Following a vote, it was resolved to approve the following policies: Data Protection Policy, Data Breach Policy, Privacy Notice, Records Retention Policy and Subject Access Request Procedure. In addition, the Data Protection Officer Service was reviewed and approved. The Clerk agreed to look further into the timings outlined in the Subject Access Request Procedure.

**130/24 Review of Terms of Reference**

It was resolved to approve the following Terms of Reference: Strategic Planning Committee, Environmental Strategy Sub-Committee and Youth Affairs Committee.

**131/24 Accounts**

(a) Expenditure - it was resolved to pay the following accounts:

	<b>Chq no</b>	<b>Payee</b>	<b>Details</b>	<b>£</b>
119	B/Transfer	Pozitive Energy	EB Library – utilities	128.59
120	B/Transfer	WeedWise	Project – Aggate Way Maintenance	780.00
121	B/Transfer	Anglian Water	EB Library – utilities	79.14
122	B/Transfer	Portal Plan Quest Ltd	Planning Fee	215.00
123	B/Transfer	Clear Councils	Annual Insurance	2305.40
124	B/Transfer	Total Energies	EB Library – utilities	32.55
125	B/Transfer	Anglian Water	Water – Allotment	18.51
126	B/Transfer	Anglian Water	Water – Cemetery	20.45
127	B/Transfer	Anglian Water	Water – Pioneer Sports Field	18.51
128	B/Transfer	Mowerman	Grounds Maintenance (Oct)	3381.65
129	B/Transfer	Total Energies	EB Library – utilities	31.50
130	B/Transfer	Green Ground Care	Grounds Maintenance	554.44
131	B/Transfer	WeedWise	Grounds Maintenance (Sept)	3100.00
132	B/Transfer	Midland Tree Specialists	Treework	900.00
133	B/Transfer	Viking	Stationery	198.37
134	B/Transfer	James Brady	VAS Maintenance	195.00
135	B/Transfer	Npower	Street Lighting	253.85

136	B/Transfer	Park Landscapes	Treework – hedge cutting	456.00
137	B/Transfer	Midland Tree Specialists	Treework	3198.00
138	B/Transfer	Midland Tree Specialists	Treework	3474.00
139	B/Transfer	Greener Ground Care	Allotment Clearance	350.00
140	B/Transfer	Pozitive Energy	EB Library – utilities	120.70
141-144	B/Transfer	Salary Costs	Clerk/Registrar/Tax&NI/Pension	3670.02

- (b) Income – income received in September 2024 was noted and approved.
- (c) Internal Financial Checks – The Chair of the Finance Committee, Cllr Bond, reported that all internal checks had been carried out and that there are no discrepancies or concerns to report.

#### 132/24 Planning

- (a) Planning Applications Received:  
NW/24/00537/FUL – demolition of existing rear conservatory and replacement with new single storey rear extension and extension to existing first floor balcony, single storey front extension – 31 Mears Ashby Road.  
No comments were required on the application received.

#### 133/24 Police/Community Safety

- (a) Crime Figures and Report – figures provided by Northants Police confirmed that 6 crimes were reported in September.
- (b) OPFCC Grant Funding – it was resolved that Cllrs Chapman, Morrison and Wood would work with the Clerk on a funding application for the domestic violence initiative.

#### 134/24 Sports and Leisure Development

- (a) The Grange Sports Development Update – The Clerk advised that a letter of intent with the 3G providers would not be signed as the start date of early November is not achievable. We are currently awaiting updated costings for a January 2025 start. Archaeology has started on site and a meeting is to be held with David Wilson Homes on 15<sup>th</sup> October. In addition, it was agreed that a planning consultant be appointed to held with proposed changes to the pavilion to be made in line with a phased build.
- (b) PWLB – it was resolved that an updated public consultation be carried out, as requested.
- (c) Pioneer Sports Field – it was noted that EBUFC are carrying out remedial works to make the entrance to the Pioneer Sports Field accessible again following the recent floods. It was agreed that a better and more resilient solution is required and it was resolved that the Clerk talk to the Environment Agency and Hanson about what is required, as well as seeking costings.

#### 135/24 Christmas

- (a) Christmas Market – Cllr Hadman reported that all stall bookings for the event are now full. To accommodate some of those on the waiting list, it was agreed that stalls could also be place on the big green adjacent to the footpath. It was noted that an online scam relating to the event now seems to have been resolved.
- (b) Christmas Lights Trail – Cllr Smith reported that there are currently 11 properties registered. It is hoped that this will increase to at least 25 so a poster will be produced and people who are knows to put up Christmas lights will be encouraged to participate.
- (c) Christmas Decorations – the tree on The Square will be decorated on Saturday 30<sup>th</sup> November. The trees on retailers will be erected the week commencing 25<sup>th</sup> November. It was agreed that, in future years, the retailers will be contacted about decorating shop windows with white lighting.
- (d) Carols on The Square – Cllr Chapman reported that arrangements are progressing and that volunteers are needed for the event.

#### 136/24 Local Elections 2025

It was noted that Local Elections for Earls Barton Parish Council and North Northants Council will be taking place on Thursday 1<sup>st</sup> May 2025. The closing date for submission is to be confirmed, but will likely be early April 2025. The Clerk will liaise with the library for candidate’s profiles to be available for the EBPC elections. If anyone is interested in standing and would like more information, please contact the Clerk.

### 137/24 Sponsored Planters

Following a request from Barton Today, it was agreed that Barton Today sponsor the planters at the village entrances.

### 138/24 Highways and Maintenance

- (a) Station Road (south of River Nene) – following discussion, it was resolved that a joint letter be sent by EBPC and Grendon Parish Council to NNC Highways expressing concern over the condition of the road and requesting urgent action.
- (b) Grendon Road – a road closure order from 11<sup>th</sup> November to 15<sup>th</sup> November to carry out culvert cleansing was noted.
- (c) Sunnyside – a road closure order from 21<sup>st</sup> October to 23<sup>rd</sup> October to carry out stopgap replacement work was noted.

### 139/24 North Northants Council

- (a) Councillors Report – Apologies were received from Cllrs Brown and Hallam. Cllr Scott Brown provided written updates on the following:
  - Stuart Andrew MP will be holding a coffee morning at Earls Barton Library and Community Centre from 10am-12pm on Saturday 16<sup>th</sup> November. NNC representatives will be in attendance. It was resolved that representatives from EBPC will also attend.
  - S106 funding – it was noted that funding relating to bus routes which is outstanding from past developments is still available. It was resolved that NNC be asked if this can be used to provide a bus shelter on Doddington Road, including a commuted sum (to be agreed) for future maintenance.
- (b) Gambling Act 2005: Statement of Principles Consultation – following discussion it was agreed that no comment was required.

### Date of Next Meeting

Monday 11<sup>th</sup> November 2024 – 7.15pm

### **It should be noted that these minutes are subject to the approval of Earls Barton Parish Council**

Rosemary Smart – Clerk to the Council

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