



## **EARLS BARTON SPORTS & LEISURE PROJECT MANAGEMENT TEAM**

### **Minutes of the Meeting held on Tuesday 7<sup>th</sup> April 2026 at The Grange Sports Field**

Present: Cllr Tim Brennan (Chair), Cllr Jayne Bond, Matt Kennedy (EBCC), Peter Morrall, Antony Owen (EBUFC), Cllr Chris Wood, Rosie Smart (EBPC)

#### **1. Welcome and Apologies for Absence**

Apologies were received from Cllr Steve Olloman and Paul Smith (EBS&CT).

#### **2. Meeting held 3<sup>rd</sup> March 2026**

**(a) Approval of Minutes** – it was agreed to approve the minutes of the meeting.

#### **3. Project Update –**

##### **(a) Construction of 3G Pitch, Access Road and Car Parking – Snagging.**

- No report

##### **(b) Construction of new pavilion**

- The next meeting with Trendgrey is scheduled to take place on 13<sup>th</sup> April.
- The roof trusses are due to be fitted to the new pavilion this week, however, some changes to the M&E could cause a delay.
- Surface fixings on blockwork need ironing out where possible.
- UKPS have stated that they have been unsuccessful in contacting the third-party landowners regarding the electricity feed. JB/RS to attempt to make contact as now urgent.
- Openreach – RS to sign contract and make payment. EBPC to be client for stage 1 of the process, with EBS&CT becoming client for stage 2.

##### **(c) Construction of other phases**

- Outdoor Gym – groundworks to be carried out to allow for installation on 20<sup>th</sup> April.
- Exercise Track – arrangements still need to be finalised.
- Pumping station – to be chemical dosed.
- Irrigation tank – awaiting price.
- AO to ask for a quote to put in a base for the tractor shed.
- Fencing - should go up this month but no resolution with EBCC has been reached in relation to the ball strike fencing. The risk assessment shows that it is not required,

but it is a planning requirement. MK to let AO know the outcome of discussions asap.

- Roofing of old pavilion – work has been completed and the solar panels have been installed and are working. RS to share the invoice for the solar panels as there is no VAT included.
- Windows on old pavilion – two quotes were received. RS to contact contractors for clarification on questions raised. Once received, a recommendation will be agreed to put to the parish council.
- Refurbishment of old pavilion – EBPC have decided to go out to tender to find a contractor. AO/RS to work on specification.

#### **4. EBPC**

- As above – tender process for refurbishment of the existing pavilion agreed.

#### **5. Budget Review**

- RS to provide AO with an update.

#### **6. Funding**

- RS has put in an application to the Sport England Movement Fund for £15,000 towards the exercise track.
- CW is still looking into alternative funders.

#### **7. Publicity**

- Article included in April issue of Barton Today. Buy a Brick has an initial cut off date of Monday 13<sup>th</sup> April.

#### **8. Earls Barton Sports and Community Trust**

- Frustration was expressed about how the Trust/Clubs/Staff are interacting and supporting one another at the facility.
- There needs to be something drawn up showing who does what and when.
- There also needs to be greater openness and co-operation between all the parties.
- The Project Team supported the suggestion that an Operational Meeting is to be held between all those involved in the running of the facility.

#### **9. Any Other Business (All)**

- None raised.

**Date of Next Meeting – Tuesday 5<sup>th</sup> May 2026**