



EARLS BARTON SPORTS & LEISURE PROJECT MANAGEMENT TEAM

Minutes of the Meeting held on Tuesday 7th July 2026 at The Grange Sports Field

Present: Cllr Tim Brennan (Chair), Cllr Jayne Bond, Matt Kennedy (EBCC), Peter Morrall, Cllr Steve Olloman, Paul Smith (EBS&CT), Cllr Chris Wood, Rosie Smart (EBPC)

1. Welcome and Apologies for Absence

Apologies were received from Antony Owen (EBUFC).

2. Meeting held 2nd June 2026

(a) Approval of Minutes – It was agreed to approve the minutes of the meeting of 2nd June.

3. Project Update –

(a) Construction of 3G Pitch, Access Road and Car Parking – Snagging.

- No report

(b) Construction of new pavilion

- The next meeting with Trendgrey is scheduled to take place on 27th July.
- At the last meeting, on 29th June, it was reported that the build was due to complete at the end of August.
- In a report from AO, it was noted that, since the last contractor's meeting, AO has been advised that the build is a further 1-2 weeks behind.
- AO also advised that certain aspects have had to be removed to cover the increased cost of the new build, including the omission of additional parking and fencing.
- There looks to be further additional external ground works due to levels and, therefore, a provisional sum of £20,000 has been added to the budget just in case.
- UK Power is still an issue that needs resolving. Trendgrey are carrying out the trenchwork and RS will look to reclaim the costs of this, but a date has still not been provided.
- The 2nd part of Open Reach is still to be applied for – JB to speak to Dave Chapman about this.
- It was noted that, should there be a delay in receiving the power and handing over the pavilion, there may be a requirement to provide temporary accommodation for users of the facility, and this should be reclaimed from Trendgrey. PS to look into what would be required and the costings.

- MK is looking into funding for the patio on the new pavilion and needs information regarding the pathways and steps around the pavilion – site block plans sent by RS.

(c) Construction of other phases

- Work beginning to fit irrigation tanks.
- Expression of Interest responses have been received for the refurbishment of the existing clubhouse. Few of the 8 contractors responding are suitable and none were from the Northants area. It was, therefore, agreed that a recommendation be made to EBPC for James Peel be permitted to invite local contractors to take part in the tender process. A full report will be required to acknowledge why those who applied were not suitable.
- RS to apply to building control for replacement windows.

4. EBPC

- No report.
- EBPC be asked to approve the recommendation to invite local contractors to take place in the tender process for the refurbishment of the clubhouse.

5. Budget Review

- AO provided an up-to-date budget – shared after meeting.
- Furniture will be required for the new pavilion and refurbished clubhouse. PS to put together a need list and costings to be included in the budget. Grant funding will be sought to cover this.

6. Funding

- RS advised that Sport England Movement Fund application for £15,000 towards the exercise track was unsuccessful.
- CW looking at a funding body called Charity Excellence.
- TB noted that funding.AI offer a trial for £600 where one of their operatives will search for suitable funding for you.

7. Publicity

- Opening event for new pavilion to be organised. No date set at present due to uncertain handover date.
- TB to submit an article to B2Day highlighting the progress being made at the facility.

8. Earls Barton Sports and Community Trust

- PS provided his first quarterly report to the Parish Council.
- The staffing team is being expanded with additional roles available and staff onsite throughout the day from September.
- There has been positive interaction with both the Football Foundation and the local FA.
- There have been a few teething issues with the clubs, but these are being worked through.
- Currently working on future hospitality provision for the facility.

9. Any Other Business (All)

- Thanks were expressed to all that have worked on the project as we move into the final phase of this part of the development.

- It was noted that, following the recent death of former Cllr Martin Cahill, MBE, consideration should be given to mark his hard work on the project.

Date of Next Meeting – Tuesday 4th August 2026