



EARLS BARTON SPORTS & LEISURE PROJECT MANAGEMENT TEAM

Minutes of the Meeting held on Tuesday 8th September 2026 at The Grange Sports Field

Present: Cllr Tim Brennan (Chair), Cllr Jayne Bond, Rob Mair (EBCC), Peter Morrall, Cllr Steve Olloman, Paul Smith (EBS&CT), Rosie Smart (EBPC)

1. Welcome and Apologies for Absence

Apologies were received from Matt Kennedy (EBCC), Antony Owen (EBUFC) and Cllr Chris Wood.

2. Meeting held 4th August 2026

(a) Approval of Minutes – It was agreed to approve the minutes of the meeting of 4th August.

3. Project Update –

(a) Construction of 3G Pitch, Access Road and Car Parking – Snagging.

- A snagging meeting was held between Slatter, EBPC and EBS&CT. A report will be drawn up of the findings and any further points will be raised with them.

(b) Construction of new pavilion

- The build is progressing but the biggest issue is the connection of the power as no date has yet been confirmed. RS to chase up.
- A generator is now on site but has already broken down several times.
- Decibel readings for the generator are quite high and an update is needed on when the acoustic fencing will be installed.
- The solar panels can't be commissioned until the mains power is connected.
- The target date for completion is 11th September, but is more likely to be the end of September.
- Open Reach – PS and Julie Adcock continue to liaise with Open Reach regarding the connection of broadband to the new pavilion.

(c) Construction of other phases

- Top finish of exercise path to be installed in September.
- The plans for the refurbishment of the existing pavilion have been agreed and a tender package is being put together.
- Costs to be calculated for the refurbishments.
- Installation of a gate to allow wheelchair access to be looked into. Potentially a locked gate which will be opened by grounds staff.

4. EBPC

- Quarterly reports from EBS&CT to be provided for the next Parish Council meeting on 14th September.

5. Budget Review

- RS to draw down PWLB loan.

6. Funding

- The deadline for funding from Mick George was missed. RS to look at next funding dates.
- Look at grant funding opportunities from MCF.

7. Publicity

- Opening event for new pavilion to be advertised once a firm date for completion is received.

8. Earls Barton Sports and Community Trust

- Buy a Brick certificates have been sent out.
- It was reported that a record number of visitors used the facility over the summer.
- The delay to the new pavilion is having an adverse effect financially on the Trust.
- The education programme has now begun and are temporarily using the existing pavilion.
- The Hub and Youth Club are providing back-up for exercise classes that usually use the existing clubhouse.
- The Trust is looking at increasing staff numbers.

9. Any Other Business (All)

- None

Date of Next Meeting – Tuesday 6th October 2026